



SIRIM QAS

International Sdn. Bhd.

SIRIM COA Waste and Scrap
Trader/ Forwarding Agent Module

User Manual

Prepared by Dagang Net Technologies Sdn Bhd
Version 1.2

Statement of Confidentiality

The information contained in this document is confidential and proprietary to Dagang Net Technologies Sdn Bhd (DNT). This document may not be disclosed, duplicated, or used, for any purpose, in whole or in part without the prior written of Dagang Net Technologies Sdn Bhd.

Revision History

The release history of this document is as follows;

Document Category	User Manual
Document Title	ePermit SIRIM COA User Manual - Trader/ FA Module
Version No	1.2
Implementation Date	14 February, 2022

Version	Date	Author	Description of Amendment
1.0	July, 2021	Suryati	<ul style="list-style-type: none">Initial Copy
1.1	January, 2022	Suryati	<ul style="list-style-type: none">Change title to SIRIM QAS International Sdn. Bhd
1.2	February, 2022	Suryati	<ul style="list-style-type: none">Update section 4: New COA ApplicationUpdate section 5: COA PrintingUpdate OGA Payment Screen

Abbreviation

Abbreviation	Definition
DNT	Dagang Net Technologies Sdn Bhd
SIRIM	Standard and Industrial Research Institute of Malaysia
COA	Certificate of Approval
OGA	Other Government Agencies
ASP	Application Service Provider
SMK	Sistem Maklumat Kastam
PIA	Permit Issuance Agencies
FA	Forwarding Agent

Table of Content

Revision History	3
Abbreviation	4
Section 1. Introduction	6
1.1. What is ePermit System?.....	6
1.2. What is ePermit SIRIM COA?	6
1.3. How does ePermit System Benefit Me?	6
1.4. Who Should Read This Publication?.....	6
1.5. About This Document.....	6
1.6. Support Information.....	7
Section 2. Getting Started.....	8
2.1. System Access.....	8
2.2. Log In	9
2.3. Log out	9
Section 3. Trader Listing	10
Section 4. New COA Application	12
4.1. Create New Application.....	12
4.2. Application Details.....	13
4.2.1. Basic Details	13
4.2.2. Consignee, Consignor, Agent, ML/ICA 10 and Applicant Details	14
4.2.3. Application Details	15
4.2.4. Additional Details	17
4.2.5. Item Details.....	17
4.2.6. Attachment	20
4.2.7. Submit New Application	21
Section 5. COA Printing.....	24
Section 6. Copy Application	27
Section 7. Delete Application.....	29
Section 8. OGA Payment	31
Section 9. Print Receipt/ Invoice.....	35

Section 1. Introduction

SIRIM is a corporate organisation owned wholly by the Malaysian government to be the national organisation for standards and quality, and as a promoter of technological excellence in the Malaysian industry.

1.1. What is ePermit System?

ePermit is a web-based applications system developed, hosted and managed by Dagang Net Technologies Sdn Bhd (DNT) and provides an Application Service provider (ASP) model of service to communities of Permit Issuing Agencies (PIA) and Importer/ Exporter to apply and manage permit application online.

By using the application, the Importer/ Exporter will be able to supply and manage permit via online and next to track the application progress subsequently. Whilst the OGA will be able to view and process (approval etc) permit applications submitted directly from the system.

1.2. What is ePermit SIRIM COA?

Import of metal products for industrial usage requires the Certificate of Approval (COA) certifying that the imports conform to Malaysian standards or equivalent international standards. ePermit SIRIM COA allows traders/ FA to apply the COA directly from the system.

1.3. How does ePermit System Benefit Me?

- Reduces Turnaround time – faster processing of permit
- It's convenient – ePermit is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non-PC savvy
- Multi-Tasking – access to various value-added services. For example, Tariff Codes, Location Codes.

1.4. Who Should Read This Publication?

This user manual is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for.

- i. Traders
- ii. Forwarding Agents

1.5. About This Document

This publication is to provide an overview on how Traders/ FA can apply Certificate of Approval (COA), make payment, printing and deeper understand on the system with step by step helps.

1.6. Support Information

Should there be any issues arising from the use of the system, please contact Dagang Net's Careline.

Call our CARELINE at **1300 133 133**

or email to careline@dagangnet.com

CARELINE is available 24 hours daily, including public holidays

Section 2. Getting Started

2.1. System Access

ePermit system is accessible via:

<https://newepermit2.dagangnet.com.my/>

Please follow the steps in the images below to access the system.

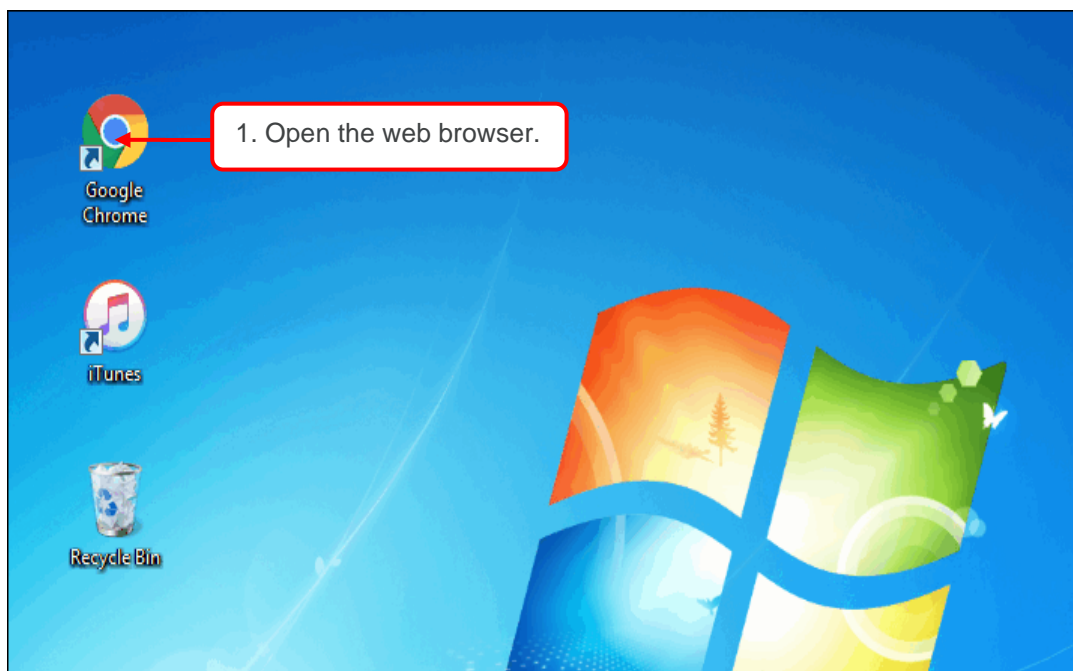


Figure 1



Figure 2

URL address: <https://newepermit2.dagangnet.com.my/>

2.2. Log In

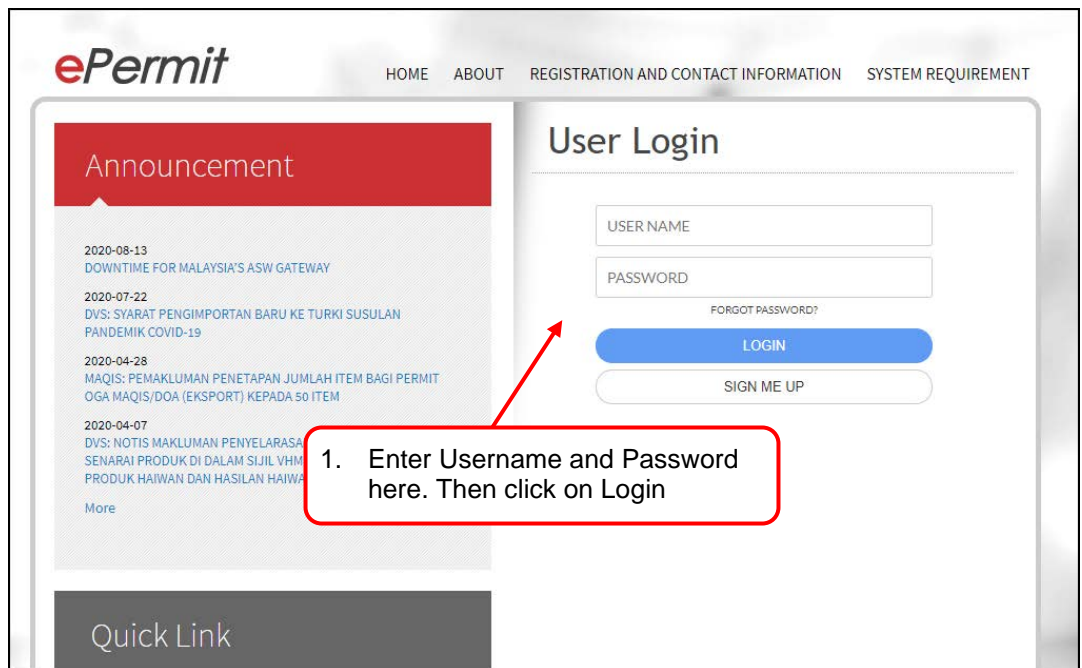


Figure 3

2.3. Log out

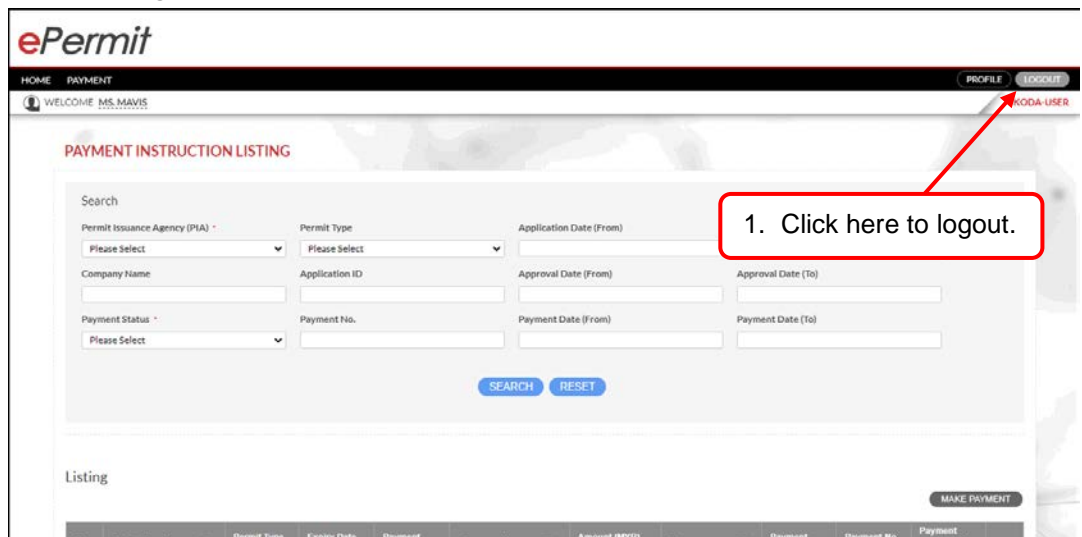


Figure 4

Section 3. Trader Listing

This section shows the steps to search for application from the listing.

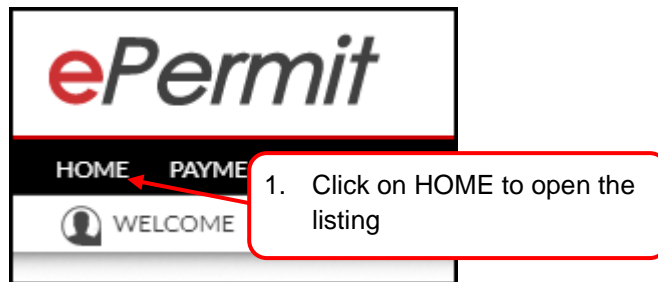


Figure 5

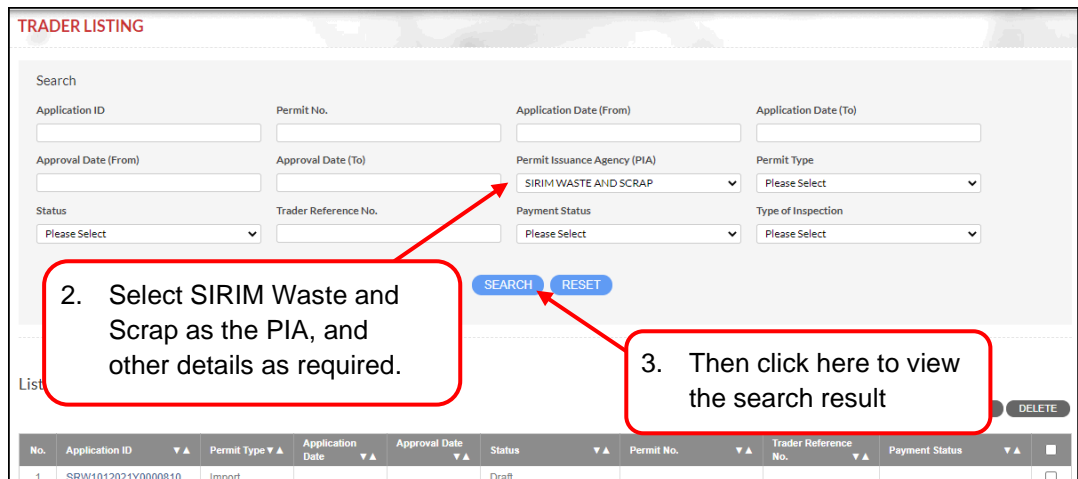


Figure 6

TRADER LISTING

Search

Application ID: Permit No.: Application Date (From): Application Date (To):

Approval Date (From): Approval Date (To): Permit Issuance Agency (PIA): Permit Type:

Status: Trader Reference No.: Payment Status: Type of Inspection:

4. Search results listed here

Listing

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
1	SRW1012021Y0000810	Import			Draft				<input type="checkbox"/>
2	SRW1012021Y0000781	Import			Draft				<input type="checkbox"/>
3	SRW1012021Y0000761	Import	17/07/2021 12:41:55	19/07/2021 10:44:57	Approved by OGA			Initiate Payment	<input type="checkbox"/>
4	SRW1012021Y0000742	Import	16/07/2021 01:54:33	19/07/2021 10:50:21	Approved by OGA			Initiate Payment	<input type="checkbox"/>
5	SRW1012021Y0000741	Import	16/07/2021 00:24:58	19/07/2021 10:52:45	Acknowledged by Customs	SRW101Y07001232021		Payment Completed	<input type="checkbox"/>
6	SRW1012021Y0000729	Import	15/07/2021 17:27:39		Awaiting OGA Approval				<input type="checkbox"/>
7	SRW1012021Y0000728	Import	16/07/2021 18:09:27		Application Queried				<input type="checkbox"/>
8	SRW1012021Y0000722	Import	15/07/2021 11:06:37	15/07/2021 11:08:34	Approved by OGA			Failed	<input type="checkbox"/>
9	SRW1012021Y0000701	Import	14/07/2021 15:15:31		Awaiting OGA Approval				<input type="checkbox"/>
10	SRW1012021Y0000693	Import			Draft				<input type="checkbox"/>

Total Records: Show: Go to Page:

Figure 7

Section 4. New COA Application

ePermit system allows users to make COA application directly from the system. Users can also keep track the status of their application thru this system.

4.1. Create New Application

FORWARDING AGENT LISTING

Search

Application ID Permit No. Application Date (From) Application Date (To) Approval Date (From)

Approval Date (To) Permit Issuance Agency (PIA) Permit Type

Payment Status Company Name

Payment Completed

1. From the Listing page, click New to create new application.

Listing

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
1	SRW1012022Y0000383	SRWFA2 CONS	Import	06/02/2022 22:13:15	06/02/2022 22:15:40	Acknowledged by Customs	SRW101Y02000422022	A123	Payment Completed
2	SRW1012022Y0000382	SRWFA2 CONS	Import	06/02/2022 21:53:13	06/02/2022 21:58:52	Acknowledged by Customs	SRW101Y02000412022	A123	Payment Completed

Figure 8

Listing

NEW COPY DELETE

Permit Issuance Agency (PIA) Permit Type PIA Processing Branch

CREATE

2. Select the PIA, Permit Type and PIA Processing Branch.

3. Then, click here to create new application.

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
1	SRW1012022Y0000383	SRWFA2 CONS	Import	06/02/2022 22:13:15	06/02/2022 22:15:40	Acknowledged by Customs			
2	SRW1012022Y0000382	SRWFA2 CONS	Import	06/02/2022 21:53:13	06/02/2022 21:58:52	Acknowledged by Customs			
3	SRW1012022Y0000381	SRWFA2 CONS	Import	06/02/2022 21:53:13	06/02/2022 21:58:52	Acknowledged by Customs			

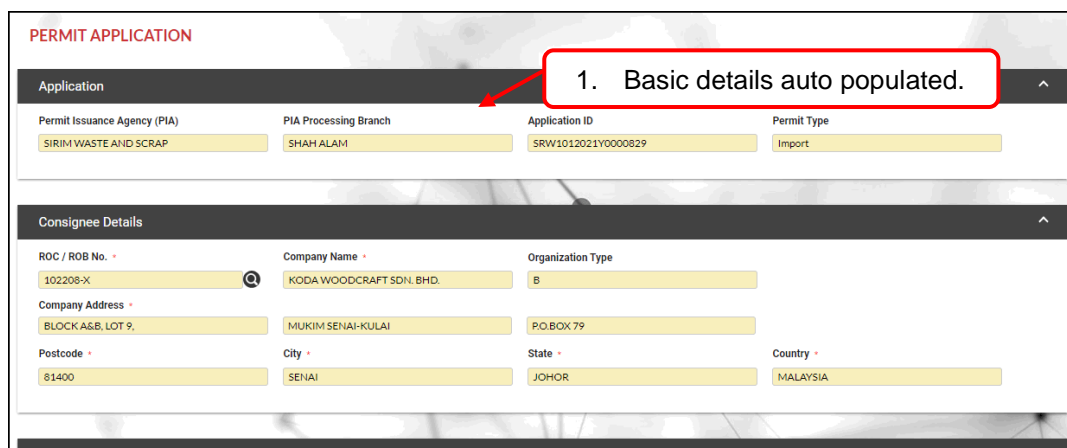
Figure 9

4.2. Application Details

Once new application is created, the application page will be displayed.

All application basic details will be auto populated based on registered account number. Please fill up other details such as consignor and agent details as required. Details in red boxes are mandatory.

4.2.1. Basic Details



The screenshot displays the 'PERMIT APPLICATION' form. The 'Application' section is highlighted with a red box and contains the text '1. Basic details auto populated.' with an arrow pointing to the 'Application ID' field. The 'Consignee Details' section is also visible, showing various fields populated with data.

Application			
Permit Issuance Agency (PIA)	PIA Processing Branch	Application ID	Permit Type
SIRIM WASTE AND SCRAP	SHAH ALAM	SRW1012021Y0000829	Import

Consignee Details			
ROC / ROB No.	Company Name	Organization Type	
102208-X	KODA WOODCRAFT SDN. BHD.	B	
Company Address			
BLOCK A&B, LOT 9,	MUKIM SENAI-KULAI	P.O.BOX 79	
Postcode	City	State	Country
81400	SENAI	JOHOR	MALAYSIA

Figure 10


4.2.2. Consignee, Consignor, Agent, ML/ICA 10 and Applicant Details

Please use the same steps to add details.

The screenshot shows a multi-section registration form. The sections are: Consignee Details, Consignor Details, Agent Details, ML/ICA 10, and Applicant Details. Red callout boxes with arrows point to specific fields and buttons:

- 2. Fill up the required details**: Points to the 'Company Name' field in the Consignee Details section.
- 3. * Click this button to select registered details from the list.**: Points to a magnifying glass icon in the Consignor Details section.
- 4. Click here for non-quota permit - ML/CA 10 details not required**: Points to a checkbox labeled 'ML/ICA 10 not required for non quota permit.' in the ML/ICA 10 section.
- 5. Click on the list to select a Consignor**: Points to a table of search results in the Consignor Search section.

Figure 11

*Note: Follow these steps for all details with  button.

The screenshot shows the 'Consignor Search' interface. It includes a search input field, 'SEARCH' and 'CLOSE' buttons, and a table of search results. A red callout box points to the table with the instruction: '5. Click on the list to select a Consignor'.

No.	ROC / ROB No.	Name	Address 1	Address 2	Address 3
1	POT-0192	HAKIM	LOT 11/12	BALAKONG	CHERAS SELATAN

Total Records: 1 Go to Page: 1

Figure 12

6. Selected consignor details added

Consignor Details

ROC / ROB No. Company Name

Company Address

Postcode City State Country

Phone No. Email

Figure 13

4.2.3. Application Details

7. *Click here to select the Commodity Name

8. Click here to select purpose

Application Details

Commodity Name

Mode of Transport Transport / Voyage / Flight / Conveyance No. Purpose Trader Reference No.

Country of Origin Place of Origin Consigned From Port / Place of Import

Estimated Time of Departure (ETD) Customs Station Code

Type of Inspection

Application Remarks

Figure 14

*Note: Follow these steps for all details with button.

Commodity Search

Commodity Code Commodity Name

9. Click one to select

SEARCH CLOSE

No.	Commodity Code	Commodity Name	Quota Category	Mode of Transport
1	SRW100	METAL SCRAP (FERROUS)	QUOTA	MARITIME TRANSPORT
2	B100020	Bread Maker	NON-QUOTA	AIR TRANSPORT
3	COMM02	COMMODITY NON-QUOTA	NON-QUOTA	MARITIME TRANSPORT
4	SRW002	MOTOR CAR TYRES FOR SHREDDED, PYROLYSIS AND ETC	NON-QUOTA	MARITIME TRANSPORT
5	AAZ01	TEST DATA AZAHARI - NON-QUOTA	NON-QUOTA	MARITIME TRANSPORT
6	POT-5	Pesal Comodity non quota	NON-QUOTA	MARITIME TRANSPORT

Figure 15

Purpose

Please Select

Please Select

Business

Private

Exhibition

Research

Others

10. Click to select

Figure 16

Application Details

Commodity Name: METAL SCRAP (FERROUS)

Mode of Transport: MARITIME TRANSPORT

Country of Origin: AUSTRALIA

Location: PORT KLANG (PELABUHAN KLANG)

Entry Point: PORT KLANG

Type of Inspection: Please Select

Transport / Voyage / Flight / Conveyance No. 21 Feb 2022

Purpose 17 Feb 2022

Trader Reference No.

Port / Place of Import: PORT KLANG (PELABUHAN KLANG)

Customs Station Code: IBU PEJABAT KASTAM

11. Click in the box to view list and click on list to select

Please Select

- TYPE 1A - PRE-SHIPMENT BY SIRIM
- TYPE 1B - PRE-SHIPMENT BY FIB WITH MOA
- TYPE 1C - PRE-SHIPMENT BY FIB WITHOUT MOA
- TYPE 2 - PRE-APPROVED SCRAP/WASTE SUPPLIER
- TYPE 3A - CERTIFIED RETREADER/TRADER (USED TYRE CASING)
- TYPE 3B - POST-SHIPMENT BY SIRIM (RUBBER BASED PRODUCTS)

Figure 17

Application Details

Commodity Name *
METAL SCRAP (FERROUS)

Mode of Transport *
MARITIME TRANSPORT

Country of Origin *
AUSTRALIA

Location *
PORT KLANG (PELABUHAN KLANG)

Entry Point *
PORT KLANG

Type of Inspection *
TYPE 1A - PRE-SHIPMENT BY SIRIM

Pre-shipment Inspection Body *
Global Quality Technology Group Pty Ltd

Pre-shipment Inspection Location *
PORT KLANG

Application Remarks

12. Selected Type of Inspection added

13. Fill up other details

Figure 18

4.2.4. Additional Details

Please enter the required details as stated in the Additional Details section as in image below.

Additional Details

Pre-shipment Inspection Report No. *
1111

Invoice No. *
123456

Packing List *
1233

Bill of Lading *
123456

Figure 19

4.2.5. Item Details

Item Details

* Minimum One Item is Required

CREATE DELETE

No.	Commodity Name	Tariff Code	Tariff Description	Total (MYR)	Edit	Delete

14. Click here to create new item

Figure 20

Item Details

Commodity Name
 METAL SCRAP (FERROUS) QUOTA

Quota Balance
 5000000

Quota Monthly Limit (KGM)
 5000

Tolerance (%)
 10

Tariff Quantity -

Unit Cost C.I.F (MYR) -

Total (MYR) -

Bay / Container No.

Seal No.

Tariff Code -

Unit of Measurement -

Tariff Description

15. Insert the Tariff Quantity and unit cost

16. Total cost will be auto calculated

17. Click here to select Tariff Code for the item

SAVE CLOSE RESET

Figure 21

Product Tariff Search

Tariff Code

Tariff Description

SEARCH CLOSE

No.	Tariff Code	Unit of Measurement	Tariff Description
1	7204100000	KGM	--Waste and scrap of cast iron
2	7204210000	KGM	--Of stainless steel
3	7204290000	KGM	--Other

Total Records 3 Go to Page 1

18. Search for Product here.

19. Click to select

Figure 22

Item Details

Commodity Name: METAL SCRAP (FERROUS) Quota Category: QUOTA

Quota Balance: 5000000 Quota Monthly Limit (KGM): 5000 Tolerance (%): 10

Tariff Quantity: 1000 Unit Cost C.I.F (MYR): 50 Total (MYR): 50000.00

Bay / Container No.: Seal No.:

Tariff Code: 7204290000 Unit of Measurement: KGM

Tariff Description: --Other

20. Click here to save and add this item

SAVE CLOSE RESET

Figure 23

Item Details

21. Items Details added in the table. 22. Click this icon to edit item

No.	Commodity Name	Tariff Code	Tariff Description	Tariff CHIM	Tariff Quantity	Unit Cost C.I.F (MYR)	Total (MYR)	Bay / Container No.	Seal No.	Edit	Delete
1	METAL SCRAP (FERROUS)	7204290000	--Other	KGM	1000	50	50000.00				
TOTAL QUOTA											

23. To delete items, tick here to select and then click on the Delete button

CREATE DELETE

Figure 24

4.2.6. Attachment

Each application is required to add supporting documents for approval process. Total maximum size allowed for attachment is 10MB (10,240 KB).

Agreement with ML/ICA 10 is mandatory to submit if you are a trader/agent on behalf of trader.

Please follow the steps below to upload the documents into the system.

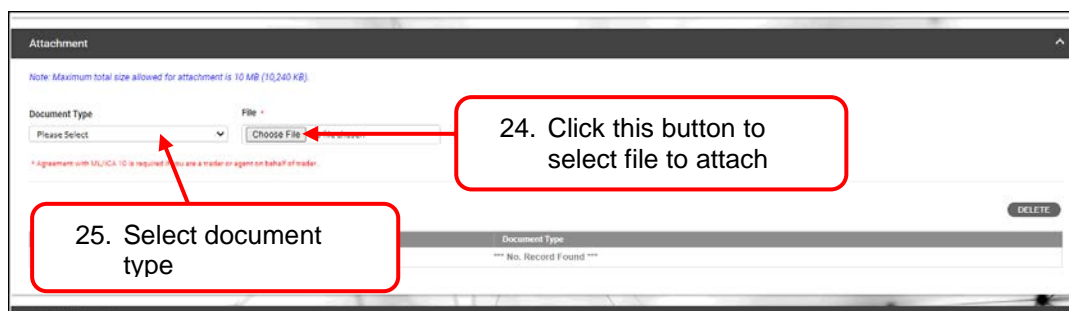


Figure 25

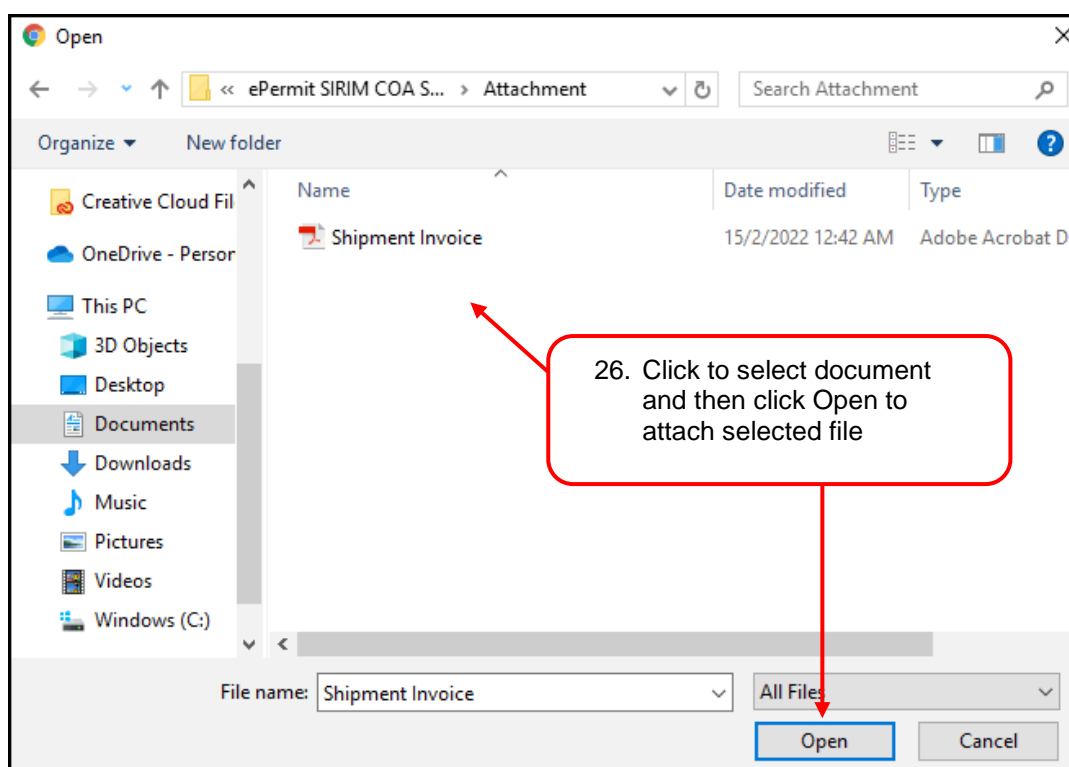


Figure 26

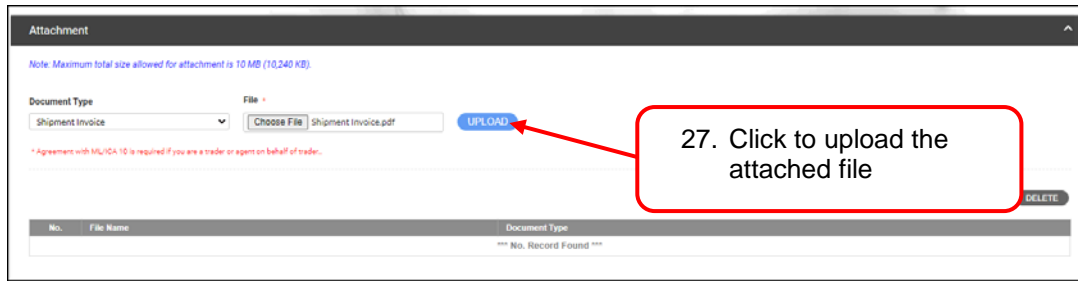


Figure 27

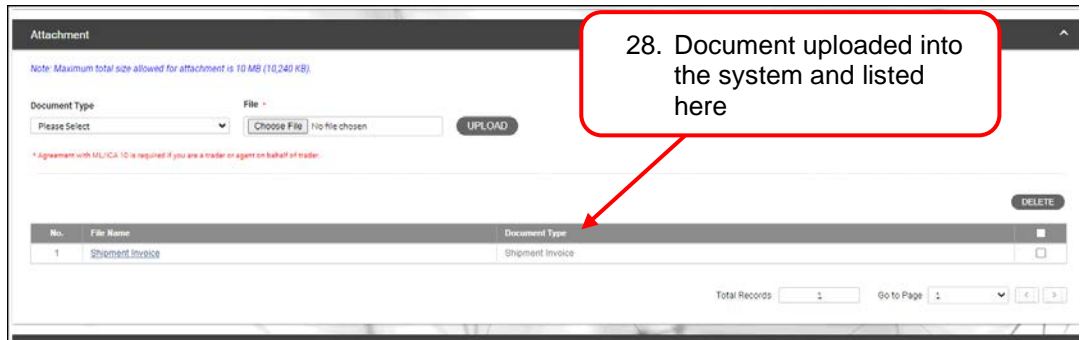


Figure 28

4.2.7. Submit New Application

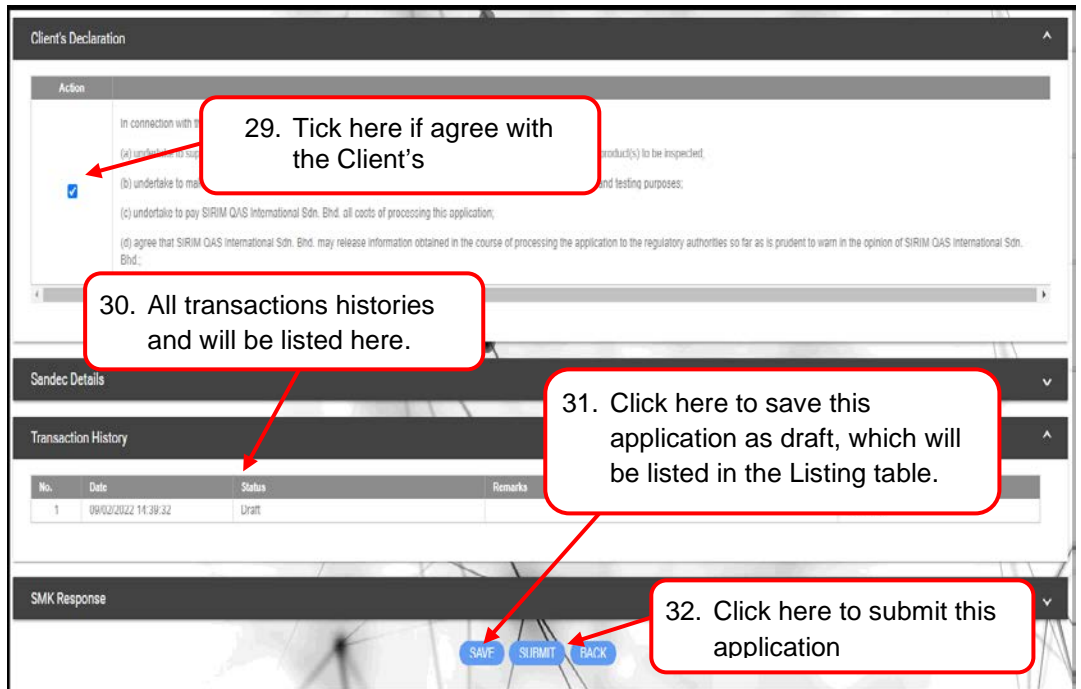


Figure 29

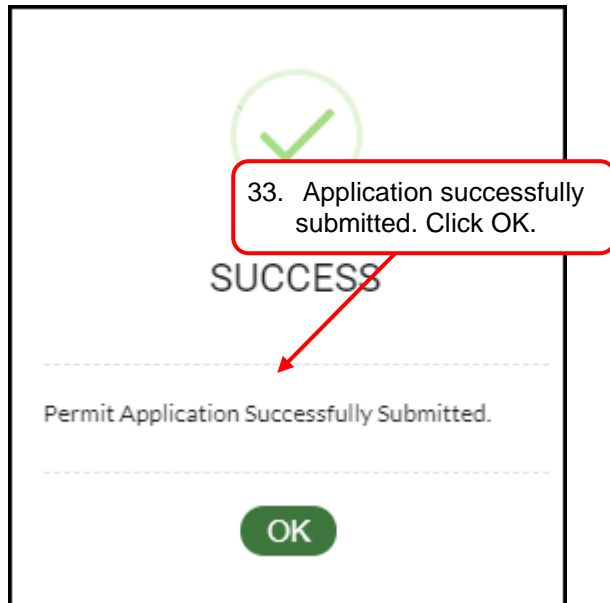


Figure 30

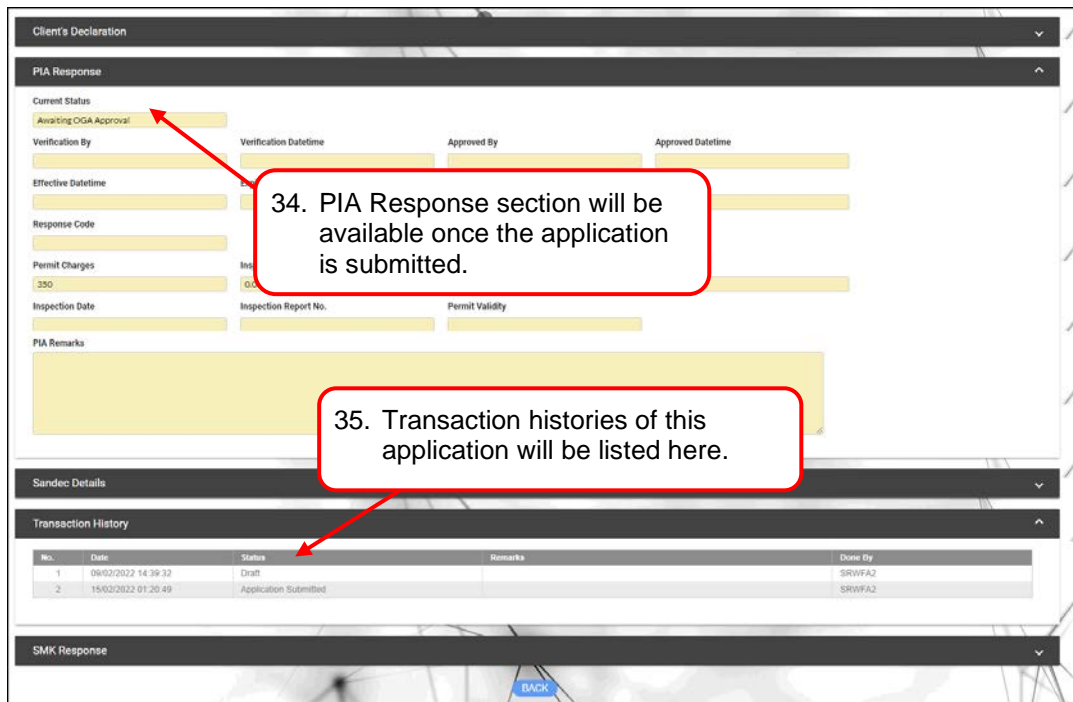


Figure 31

Listing

NEW COPY DELETE

No.	Application ID	Company Name	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
1	SRW0112022Y0000443	SRWFA2 CONS	Import	15/02/2022 01:20:49		Awaiting OGA Approval			<input type="checkbox"/>
2	SRW0112022Y0000005	SRWFA2 CONS	Import	14/01/2022 14:51:20		Awaiting OGA Approval			<input type="checkbox"/>
3	SRW0112022Y0000083	SRWFA2 CONS	Import	14/01/2022 14:50:47		Awaiting OGA Approval			<input type="checkbox"/>
4	SRW0112022Y0000023	SRWFA2 CONS				Approval			<input type="checkbox"/>
5	SRW0112022Y0000004	SRWFA2 CON				Approval			<input type="checkbox"/>
6	SRW0112022Y0000003	SRWFA2 CON				Approval			<input type="checkbox"/>

Note: On page load, system will automatically list per... that were created more than 30 days.

Total Records: 6 Go to Page: 1

36. Submitted application listed in this table as 'Awaiting OGA Approval'

Figure 32

Section 5. COA Printing

This section shows the steps for Trader/ FA to display permit for printing or download after the payment for permit fee has been completed.

Once user login, system will display the Listing page, or user can click on HOME button from the menu as in image below.



Figure 33

2. Select search details and 'Payment Completed' as the payment status, then click on Search.

3. Search results listed in this table. Click on Application ID to view application details and print it.

No.	Application ID	Company Name	Permit No.	Application Date (From)	Application Date (To)	Approval Date (From)	Approval Date (To)	Permit Issuance Agency (PIA)	Permit Type	Status	Trader Reference No.	Payment Status		
1	SRW1012022Y0000383	SRWFA2 CONS						Please Select	Please Select		0000422022	A123	Payment Completed	<input type="checkbox"/>
2	SRW1012022Y0000382	SRWFA2 CONS						Please Select	Please Select		0000412022	A123	Payment Completed	<input type="checkbox"/>
3	SRW1012022Y0000384	SRWFA2 CONS						Please Select	Please Select		00000212022	A123	Payment Completed	<input type="checkbox"/>
4	SRW0112022Y0000141	SRWFA2 CONS		15:47:04	16:00:13				Customs	Acknowledged by Customs	SRW01101001012022	KPL001-0231	Payment Completed	<input type="checkbox"/>
5	SRW1012022Y0000261	SRWFA2 CONS		27/01/2022 14:51:10	27/01/2022 14:52:23				Import	Acknowledged by Customs	SRW101Y01001012022	A123	Payment Completed	<input type="checkbox"/>
6	SRW0112022Y0000112	SRWFA2 CONS		25/01/2022 17:13:45	25/01/2022 17:18:18				Import	Acknowledged by Customs	SRW01101000832022	KPL001-0231	Payment Completed	<input type="checkbox"/>
7	SRW1012022Y0000243	SRWFA2 CONS		25/01/2022 10:00:46	25/01/2022 10:17:41				Import	Acknowledged by Customs	SRW101Y01001032022	A123	Payment Completed	<input type="checkbox"/>

Figure 34

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) SIRIM WASTE AND/SCRAP PIA Processing Branch SHAH ALAM Application ID SRW1012022Y0000383

4. Application details. Click here to view its details

Consignee Details

Consignor Details

Agent Details

ML/JCA 10

Applicant Details

Application Details

Additional Details

Item Details

Attachment

Client's Declaration

PIA Response

Current Status

Acknowledged by Customs

Verification By SRS PIA VERIFIER Verification Datetime 06/02/2022 22:13:46 Approved By SRS PIA APPROVER Approved Datetime 06/02/2022 22:15:40

Effective Datetime 06/02/2022 22:15:00 Expiry Datetime 07/04/2022 22:15:00 PIA Reference No. SRW/101/Y/000262/0222 Permit No. SRW101Y0000422022

Response Code

Permit Charges 330.00 Inspection Charges 0.00 Inspection Charges with SST (6%) 0.00 Total Amount 330.00

Inspection Date 05 Feb 2022 Inspection Report No. A1201-001 Permit Validity 60

PIA Remarks APPROVED

Sandec Details

Transaction History

No.	Date	Status	By
1	06/02/2022 22:03:08	Draft	
2	06/02/2022 22:13:15	Application Submitted	
3	06/02/2022 22:13:46	Application Verified	SRS PIA VERIFIER
4	06/02/2022 22:15:41	Application Submitted To Customs	
5	06/02/2022 22:15:41	Application Approved	SRS PIA APPROVER
6	06/02/2022 22:18:30	Application Acknowledged by Customs	Customs

5. Click on this button to print or download this application

PRINT BACK

SMK Response

Figure 35



SIRIM QAS International Sdn. Bhd.
 Block 25, SIRIM COMPLEX,
 No. 1 Persiaran Dato' Menteri,
 Section 2, P. O Box 7035
 40700 Shah Alam, Selangor

Service Tax ID: B16-1809-32001048

Certificate No:

SRW101Y02000422022

**CERTIFICATE OF APPROVAL FOR GOODS IMPORTATIONS
 AND INSPECTION TO MALAYSIA
 CUSTOM (PROHIBITION OF IMPORT)**

Date of Issue: 06/02/2022	Result: ACCEPTED
Validity Date: 07/04/2022	Pre-shipment Report No.: Inspection01

We SIRIM QAS International Sdn Bhd, testify that the goods stated below has been subjected to inspection and proven complied with the specific requirements:

Commodity Name : MOTOR CAR TYRES FOR SHREDDED, PYROLYSIS AND ETC	
Importer & Address : SRWFA2 CONS LEVEL 13-17, MENARA PGRM, 8, JALAN PUDU ULU, TAMAN PERTAMA 55300 KUALA LUMPUR WILAYAH PERSEKUTUAN MALAYSIA	Consignor & Address : HAKIM LOT 11/12 BALAKONG CHERAS SELATAN 43200 CHERAS SELANGOR MALAYSIA
ML/ICA 10 Holder & Address :	Agent & Address : SRWFA2 LEVEL 13-17, MENARA PGRM, 8, JALAN PUDU ULU, TAMAN PERTAMA 55300 KUALA LUMPUR W. PERSEKUTUAN MALAYSIA

Product Details:

No.	Tariff Code (HS Code)	Commodity Name	Quantity of Consignment	Country of Origin	Bay/Container No.	Seal No.
1	4012110000	MOTOR CAR TYRES FOR SHREDDED, PYROLYSIS AND ETC	200 KGM	CHINA	B001	S001
Total Quantity :			200.00			

Packing List : Packing01	Bill of Lading No. : Bill101
Port of Entry : PORT KLANG	Invoice No. : INV01
Inspection Report No. : A1231-001	Mode of Transport : MARITIME TRANSPORT
Date of Inspection : 05/02/2022	Vessel/Transport Ref. No. : A1111

* Disclaimer: Purchase Order (PO) before 10 January 2022 is NOT subjected to Certificate of Approval (COA) Guidelines for Scrap Metal and Waste Paper.

..... END OF DOCUMENT

Page 1 of 1

Figure 36: COA Printing Sample

Section 6. Copy Application

This section shows the steps to copy an application, where users can save time on data entry.

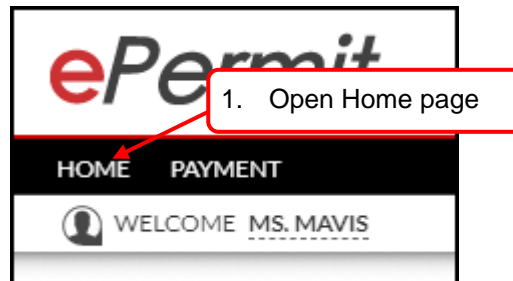


Figure 37

The screenshot shows a table listing applications. The table has columns for No., Application ID, Permit Type, Application Date, Approval Date, Status, Permit No., Trader Reference No., and Payment Status. There are buttons for 'NEW', 'COPY', and 'DELETE' at the top right. A red callout box with the text '2. Click Copy button here to copy the selected application' points to the 'COPY' button. Another red callout box with the text '3. Tick on the application to select' points to a checkbox in the first row of the table.

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status
21	SRW1012021Y0000867	Import	28/07/2021 11:55:52					<input checked="" type="checkbox"/>
22	SRW1012021Y0000866	Import						<input type="checkbox"/>
23	SRW1012021Y0000865	Import						<input type="checkbox"/>
24	SRW1012021Y0000864	Import						<input type="checkbox"/>
25	SRW1012021Y0000863	Import			Draft			<input type="checkbox"/>
26	SRW1012021Y0000861	Import			Draft			<input type="checkbox"/>
27	SRW1012021Y0000841	Import			Draft			<input type="checkbox"/>
28	SRW1012021Y0000829	Import	29/07/2021 16:37:00		Awaiting OGA Approval			<input type="checkbox"/>
29	SRW1012021Y0000810	Import			Draft			<input type="checkbox"/>
30	SRW1012021Y0000781	Import			Draft			<input type="checkbox"/>

Total Records: 160 Show: 10 Go to Page: 8

Figure 38

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) SRIM WASTE AND SKRAP | PIA Processing Branch SHAH ALAM | Application ID SRW1012022Y0000501 | Permit Type Import

Consignee Details

ROC / ROB No. SRWFAZCONS | Company Name SRWFAZ CONS | Organization Type B

Company Address LEVEL 13-17, MENARA PGRM, B | JALAN PUDU ULU | TAMAN PERTAMA

Postcode 55300 | MALAYSIA

4. Edit details, if required.

4. Copied application with new ID

Consignor Details

Agent Details

ML/ICA 10

Applicant Details

Application Details

Commodity Name COMMODITY NON-QUOTA

Mode of Transport MARITIME TRANSPORT | Transport / Voyage / Flight / Conveyance No. | Purpose Business | Trader Reference No.

Country of Origin NETHERLANDS ANTILLES | Place of Origin CURACAO-HATO APT | Consigned From ALBANIA | Port / Place of Import ANGGI MARINE TERMINAL

Location ASIAN SUPPLY BASE | Estimated Time of Arrival (ETA) 18 Feb 2022 | Estimated Time of Departure (ETD) 16 Feb 2022 | Customs Station Code IBU PEJABAT KASTAM

Entry Point AMPANG

Type of Inspection TYPE 3A - CERTIFIED RETREADER/TRADE | License Name dias | SIRIM Product Certification No. sd12333 | Expiry Date 18 Jan 2023

Application Remarks

Additional Details

Item Details

CREATE DELETE

* Minimum One Item is Required

No.	Commodity Name	Tariff Code	Tariff Description	Tariff CHIM	Tariff Quantity	Dut Cost C.I.F (MYR)	Total (MYR)	Bay / Container No.	Seal No.	Edit	Delete
*** No. Record Found ***											

Attachment

Client's Declaration

Sandec Details

Transaction History

No.	Date	Status
1	15/02/2022 01:30:52	Draft

SMK Response

SAVE SUBMIT BACK

6. Then, Submit or Save this application as required.

Figure 39

Section 7. Delete Application

This section shows the steps to delete an application. The system only allows deleting application in **DRAFT** status only.

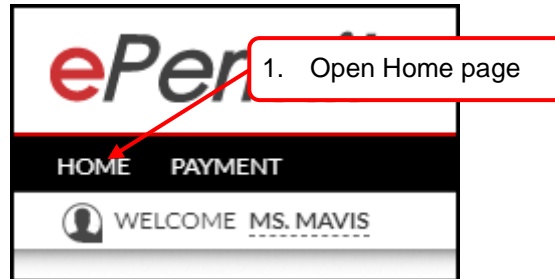


Figure 40

Listing

NEW COPY DELETE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No.	Trader Reference No.	Payment Status	
21	SRW1012021Y0000868	Import							<input checked="" type="checkbox"/>
22	SRW1012021Y0000867	Import	26/07/2021 11:55:52						<input type="checkbox"/>
23	SRW1012021Y0000866	Import							<input type="checkbox"/>
24	SRW1012021Y0000865	Import			Draft				<input type="checkbox"/>
25	SRW1012021Y0000864	Import			Draft				<input type="checkbox"/>
26	SRW1012021Y0000863	Import			Draft				<input type="checkbox"/>
27	SRW1012021Y0000861	Import			Draft				<input type="checkbox"/>
28	SRW1012021Y0000841	Import			Draft				<input type="checkbox"/>
29	SRW1012021Y0000829	Import	29/07/2021 16:37:00		Awaiting OGA Approval				<input type="checkbox"/>
30	SRW1012021Y0000810	Import			Draft				<input type="checkbox"/>

Total Records: 161 Show: 10 Go to Page: 3

Figure 41

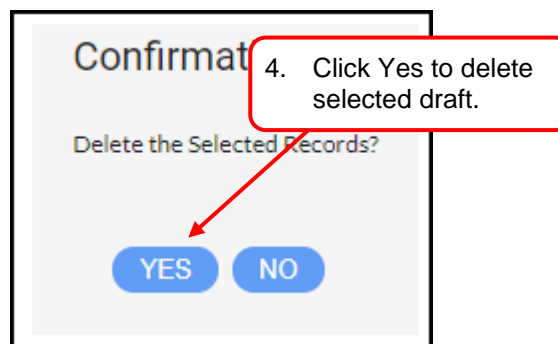


Figure 42

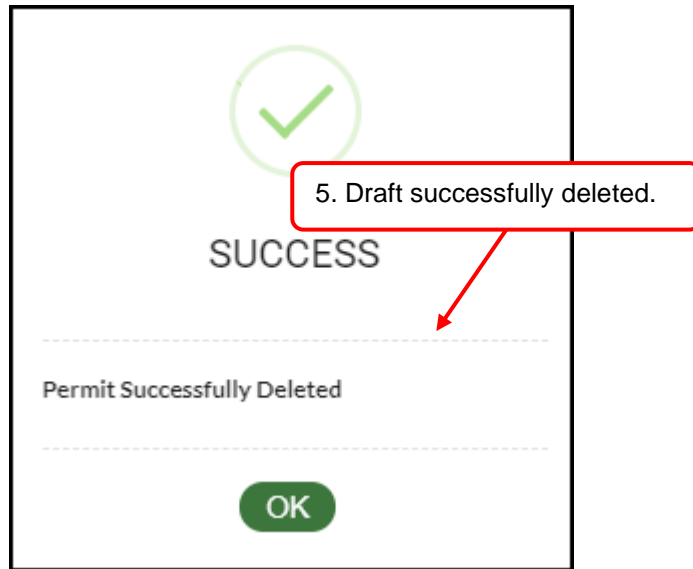


Figure 43

Section 8. OGA Payment

This section shows the steps to make payment thru the system. Once applications are in the 'Initiate Payment' status, payment can be made for these applications. Users can make payment for multiple applications in one transaction.



Figure 44

The screenshot shows the 'PAYMENT INSTRUCTION LISTING' page. It features a search form with various filters: Permit Issuance Agency (PIA), Permit Type, Application ID, Trader Ref. No., Application Date (From/To), Approval Date (From/To), Payment Date (From/To), Payment Date (To), Company Name, Payment Status, and Payment No. Below the search form is a table listing applications. A red callout box points to the search form with the text '2. Search for applications (with initiate payment status only) for payment here'. Another red callout box points to a checkbox in the table with the text '3. Tick on the application to select and make payment.' The table has columns for No., Permit Type, Application ID, Amount (MYR), Payor, Payment Status, Payment No., and Payment Summary Id.

No.	Permit Type	Application ID	Amount (MYR)	Payor	Payment Status	Payment No.	Payment Summary Id
1	Import	SRW1012022Y0000161	350.00	SIRIM WASTE AND SCRAP	Initiate Payment		
2	Import	SRW1012022Y0000366		SIRIM WASTE AND SCRAP			
3	Import	SRW1012022Y0000401		SIRIM WASTE AND SCRAP			
4	Import	SRW1012022Y0000383		SIRIM WASTE AND SCRAP			
5	Import	SRW1012022Y0000382		SIRIM WASTE AND SCRAP			
6	Import	SRW1012022Y0000364	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010000212202	SRWE220209000001
7	Import	SRW0112022Y0000141	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE110000812201	SRWE220127000001

Figure 45

Listing

[MAKE PAYMENT](#)

No.	Permit Type	Application ID	Trader Ref. No.	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id
1	Import	SRW0112022Y0000161	KPL001-0231		SRW001						<input checked="" type="checkbox"/>
2	Import	SRW1012022Y0000366	A123		SRW001						<input type="checkbox"/>
3	Import	SRW1012022Y0000401	A123	08/04/2022 09:47:35	SRW001						<input type="checkbox"/>
4	Import	SRW1012022Y0000383	A123	07/04/2022 22:15:40	SRW001						<input type="checkbox"/>
5	Import	SRW1012022Y0000382	A123	07/04/2022 21:59:52	SRW001	SRWFA2	350.00	SCRAP	Completed	SRWE1010000412202	SRWE220206000001
6	Import	SRW1012022Y0000354	A123	09/04/2022 16:00:13	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010000212202	SRWE220204000001
7	Import	SRW0112022Y0000141	KPL001-0231	10/02/2022 14:52:23	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE0110000812201	SRWE220127000001
8	Import	SRW1012022Y0000283	A123	27/03/2022 15:40:35	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Initiate Payment		<input type="checkbox"/>
9	Import	SRW1012022Y0000281	A123	27/03/2022 14:47:59	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010001812201	SRWE220126000001
10	Import	SRW0112022Y0000122	KPL001-0231	08/02/2022 17:18:18	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE011000062201	SRWE220125000003

Total Records: 20 Show: 10 Go to Page: 1

Figure 46

MAKE PAYMENT

Payor - Bank Account Details

Payor

KODAWOODCRAFT SDN. BHD.

Total Permit Charges (MYR) 350.00 Total Inspection Charges (MYR) 50 Total Inspection Charges SST (6%) 3.00 Total Amount (MYR) 403.00

Payment Method: Please Select Email:

Payee - Bank Account Details

Payee Name: Bank:

Account Holder: Bank Branch:

5. Select Payment Method here

[BACK](#) [SUBMIT](#)

6. Selected applications for payment will be listed in this table

Listing

No.	Application ID	Permit Type	Type of Inspection	Payment Date	Payment No.	Payment Group	Payment Status	Total Permit Charges (MYR)	Total Inspection Charges (MYR)	Total Inspection Charges SST (6%)	Amount (MYR)
1	SRW1012021Y0000907	Import	TYPE 1A - PRE-SHIPMENT BY SIRIM			SRW001	Initiate Payment	350.00	50	3.00	403.00

Total Records: 1 Go to Page: 1

Figure 47

MAKE PAYMENT

Payor - Bank Account Details

Payor
 KODA WOODCRAFT SDN. BHD.

Total Permit Charges (MYR) 350.00 Total Inspection Charges (MYR) 50 Total Inspection Charges SST (6%) 3.00 Total Amount (MYR) 403.00

Payment Method: Corporate Account Email:

Payee - Bank Account Details

Payee Name: SIRIM WASTE & SCRAP Bank: CIMB BANK

Account Holder: SIRIM SRW Account Holder Name Bank Branch: 1234

7. Click here to submit and make payment

BACK SUBMIT

Listing

No.	Application ID	Permit Type	Type of Inspection	Payment Date	Payment No.	Payment Group	Payment Status	Total Permit Charges (MYR)	Total Inspection Charges (MYR)	Total Inspection Charges SST (6%)	Amount (MYR)
1	SRW1012021Y0000907	Import	TYPE 1A - PRE-SHIPMENT BY SIRIM			SRW001	Initiate Payment	350.00	50	3.00	403.00

Total Records: 1 Go to Page: 1

Figure 48

Confirmation

Disclaimer: Please check the amount at your bank's portal before authorizing the payment. Dagang Net Technologies Sdn Bhd shall incur no liability for any loss to you or any third party occasioned by the approved transactions. Confirm Submit?

8. Payment Disclaimer. Click Yes to submit.

YES NO

Figure 49

Payment Details

Transaction Amount: MYR403.00

Merchant Name: SIRIM COA WASTE and SCRAP 01

myPayment No. / Seller Order No.: SRW-SRWE210805000001-210 8051445240003

Product Description: Payment for ePermit

Payment Channel FPX

Please select a bank for your direct debit payment
 Please do not Refresh this page

--Please select bank--

Enter e-mail address to receive transaction status(Optional)

By clicking on the "Proceed" button, you agree to FPX's [Terms and Conditions](#)

Proceed Cancel Payment

9. Select bank for payment

Figure 50

Payment Details	Payment Channel
<p>Transaction Amount: MYR403.00</p> <p>Merchant Name: SIRIM COA WASTE and SCRAP 01</p> <p>myPayment No. / Seller Order No. : SRW-SRWE210805000001-210 8051445240003</p> <p>Product Description: Payment for ePermit</p>	<p>Please select a bank for your direct debit payment Please do not Refresh this page</p> <p><input type="text" value="Hong Leong Bank"/></p> <p>Enter e-mail address to <input type="text"/></p> <p>By clicking on the "Proceed" button, you agree to FPX's Terms and Conditions</p> <p><input type="button" value="Proceed"/> <input type="button" value="Cancel Payment"/></p>

10. Click 'Proceed' to continue payment, and system will be directed to the selected bank site for payment.

Figure 51

Section 9. Print Receipt/ Invoice

Traders/FA can print Receipt or Invoice directly from this system once the payment is successful as in steps in images below.

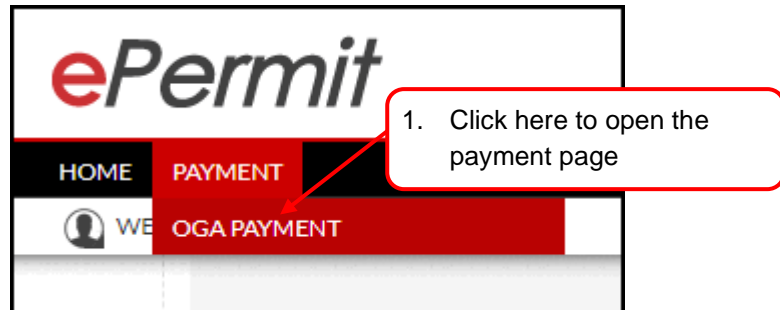


Figure 52

PAYMENT INSTRUCTION LISTING

Search

Permit Issuance Agency (PIA) * Please Select
Permit Type Please Select
Application ID
Trader Ref. No.
Application Date (From)
Application Date (To)
Approval Date (From)
Payment Date (From)
Payment Date (To)
Company Name
Payment Summary Id

SEARCH RESET

Listing

MAKE PAYMENT

No.	Permit Type	Application ID	Trader Ref. No.	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id
1	Import	SRW1012022Y0000383	A123	07/04/2022 22:15:49	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010000422202	SRWE220206000002
2	Import	SRW1012022Y0000382	A123	07/04/2022 21:59:52	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010000412202	SRWE220206000001
3	Import	SRW1012022Y0000384	A123	05/04/2022 18:00:13	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010000212202	SRWE220204000001
4	Import	SRW0112022Y0000141	KPL001-0231	10/02/2022 14:52:27	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE0110000812201	SRWE220127000001
5	Import	SRW1012022Y0000281	A123	27/03/2022 14:49:28	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010001812201	SRWE220128000001
6	Import	SRW0112022Y0000122	KPL001-0231	08/03/2022 17:16:33	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE0110000622201	SRWE220125000003
7	Import	SRW1012022Y0000243	A123	26/03/2022 10:37:44	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE1010001612201	SRWE220125000002
8	Import	SRW0112022Y0000121	KPL001-0231	08/03/2022 09:16:55	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE0110000912201	SRWE220125000001
9	Import	SRW0112022Y0000052	KPL001-0231	27/01/2022 12:13:43	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE0110000412201	SRWE220113000001
10	Import	SRW0112022Y0000051	KPL001-0231	27/01/2022 11:46:35	SRW001	SRWFA2	350.00	SIRIM WASTE AND SCRAP	Payment Completed	SRWE0110000422201	SRWE220113000001

Figure 53

PAYMENT INSTRUCTION BY PAYMENT SUMMARY ID

Payor - Bank Account Details

Payor Name: KODA WOODCRAFT SDN. BHD. Account Holder Name: TEST0021 Bank: SBI BANKA Bank Branch: SBI BANKA

Payment Model: B2C Submitted Date: 08/07/2021 14:51:47

Total Permit Charges (MYR): 350 Total Inspection Charges (MYR): 0.00 Total Inspection Charges SST (6%): 0.00 Total Amount (MYR): 350.00

Payee - Bank Account Details

Payee Name: SIRIM WASTE & SCRAP Bank: CIMB BANK

Account Holder: SIRIM SRW Account Holder Name Bank Branch: 1234

Listing

No.	Application ID	Permit Type	Type of Inspection	Payment Date	Payment No.	Payment Summary Id	Payment Summary Id	Payment Status	(MYR)	(MYR)	SST (6%)	Total (MYR)
1	SRW1012021Y0000195	Import	POST-SHIPMENT (OFF-BOARD)	08/07/2021 14:51:47	SRWE1010000212107	SRWE10708000001	SRW001	Payment Completed	350	0.00	0.00	350.00

5. Payment details.

6. Click on these buttons to print Receipt or

BACK PRINT RECEIPT PRINT INVOICE

Figure 54



SIRIM QAS International Sdn. Bhd.
Block 25, SIRIM COMPLEX,
No. 1 Persiaran Dato' Menteri,
Section 2, P. O Box 7035
40700 Shah Alam, Selangor

Service Tax ID: B16-1809-32001048

7. Receipt Sample

PERMIT APPLICATION & INSPECTION RECEIPT

Payment Summary ID : SRWE210708000001
Transaction Date & Time : 08/07/2021 14:51:47
Company Name : KODA WOODCRAFT SDN. BHD.
Company ROC/ROB No. : 102208-X
Status : Verified by OGA
Payment Type : Online Payment
Payment Mode : B2C
Bank/FPX Transaction ID : 2107081452350721
Payment Details :

Application Type	Application ID	Application Date	Amount (RM)	SST	Total (RM)
COA APPLICATION	SRW1012021Y0000195	23/06/2021	350.00	0%	350.00
INSPECTION: POST-SHIPMENT (OFF-BOARD)	SRW1012021Y0000195	23/06/2021	0.00	6%	0.00

Total Amount (RM): 350.00

Note: This is computer generated receipt and no signature is required

Figure 55: Receipt Sample



SIRIM QAS International Sdn. Bhd.
Block 25, SIRIM COMPLEX,
No. 1 Persiaran Dato' Menteri,
Section 2, P. O Box 7035
40700 Shah Alam, Selangor
Service Tax ID: B16-1809-32001048

INVOICE

FEES FOR IMPORTATION OF WASTE AND SCRAP PRODUCT

Customer : KODA WOODCRAFT SDN. BHD. **Invoice No.** : SRWE210708000001
Address : BLOCK A4B, LOT 9,
MUKIM SENAI-KULAI **Invoice Date** : 08/07/2021 02:51:47
P.O.BOX 79
SENAI
Attention : applicant1

Details of Fees	Application ID	Inspection Type	Qty.	Unit Price (RM)	Sub Total (RM)	SST	Total (RM)
1 COA APPLICATION	SRW1012021Y0000195		1	350.00	350.00	0%	350.00
INSPECTION	SRW1012021Y0000195	POST-SHIPMENT (OFF-BOARD)	1	0.00	0.00	6%	0.00
Final Total							350.00

Note: This is computer generated receipt and no signature is required

Figure 56: Invoice Sample

-End of Manual-

This user manual shall be updated as and when required.